

# CHILTERN DISTRICT COUNCIL

King George V House, King George V Road, Amersham,  
Buckinghamshire, HP6 5AW

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**TO: ALL MEMBERS OF COUNCIL**

**Dear Councillor**

You are hereby summoned to attend the **Annual Meeting** of the **CHILTERN DISTRICT COUNCIL** to be held in the **Council Chamber, King George V House, King George V Road, Amersham** on **Tuesday, 17th May, 2016** at the conclusion of the Ordinary Meeting starting at 6:30 p.m.

## AGENDA

- 1 Evacuation Procedures
- 2 Apologies for Absence
- 3 Election of Chairman  
To elect the Chairman of the Council for the ensuing year
- 4 Appointment of Vice-Chairman  
To appoint the Vice-Chairman of the Council for the ensuing year
- 5 Election of the Cabinet Leader  
To note that Councillor I Darby was elected as the Cabinet Leader for four years, to 2019/20, at the Annual Meeting of the Council on 27 May 2015, and to receive the Cabinet Leader's report on the allocation of Cabinet Functions in accordance with Rule 2.1(2) of the Cabinet Procedure Rules  
*Appendix - Portfolio Functions (To Follow)*
- 6 Appointment of Cabinet Members  
To note the appointment of the Cabinet Members by the Cabinet Leader
- 7 Establishment of the Audit & Standards and Overview Committees (Pages 5 - 6)

To establish two Overview Committees and the Audit & Standards Committee for the municipal year

8 Establishment of Regulatory and Other Committees (*Pages 7 - 8*)

To establish regulatory and other Committees for the municipal year, which by law or by the Council's Constitution are neither Cabinet functions nor reserved to full Council

9 Allocation of Seats to Political Groups (*Pages 9 - 10*)

To determine the allocation of seats to political groups in accordance with the political balance rules

*Appendix (Pages 11 - 12)*

10 Appointment of Councillors to Serve on each Committee (*To Follow*)

To receive nominations of Councillors to serve on each Committee (including their Chairman and Vice-Chairman where appropriate) and appoint the Members thereto

11 Appointments to Outside Bodies (*To Follow*)

To receive nominations of Councillors to serve on outside bodies and to appoint to those bodies

12 Executive Reports to the Local Authority (*Pages 13 - 14*)

13 Committee Meetings Held Immediately After Annual Council to Agree Chairman & Vice-Chairman: (*Pages 15 - 24*)

1. Audit & Standards Committee
2. Licensing & Regulation Committee
3. Planning Committee
4. Resources Overview Committee
5. Services Overview Committee



**Bob Smith**  
**Acting Chief Executive**

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